

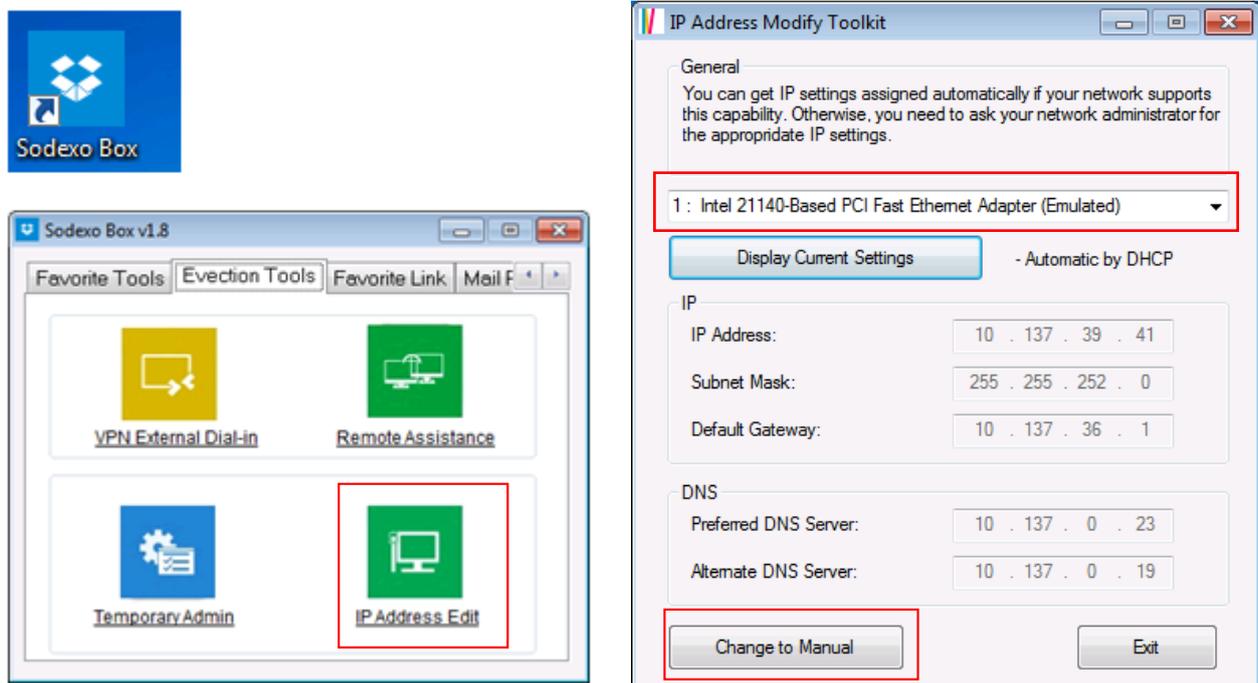
How to Change IP Address with Sodexo Box?

[Note: this document is only for Sodexo computer with Windows XP and 32bit Windows 7]

IP address is a prerequisite for us to access the company or internet resources. By default, it will be obtaining IP address from a DHCP server. But for some special scenario, you may have to change that to a static IP address when you on business trip. We would like to do a brief introduction on that at this time.

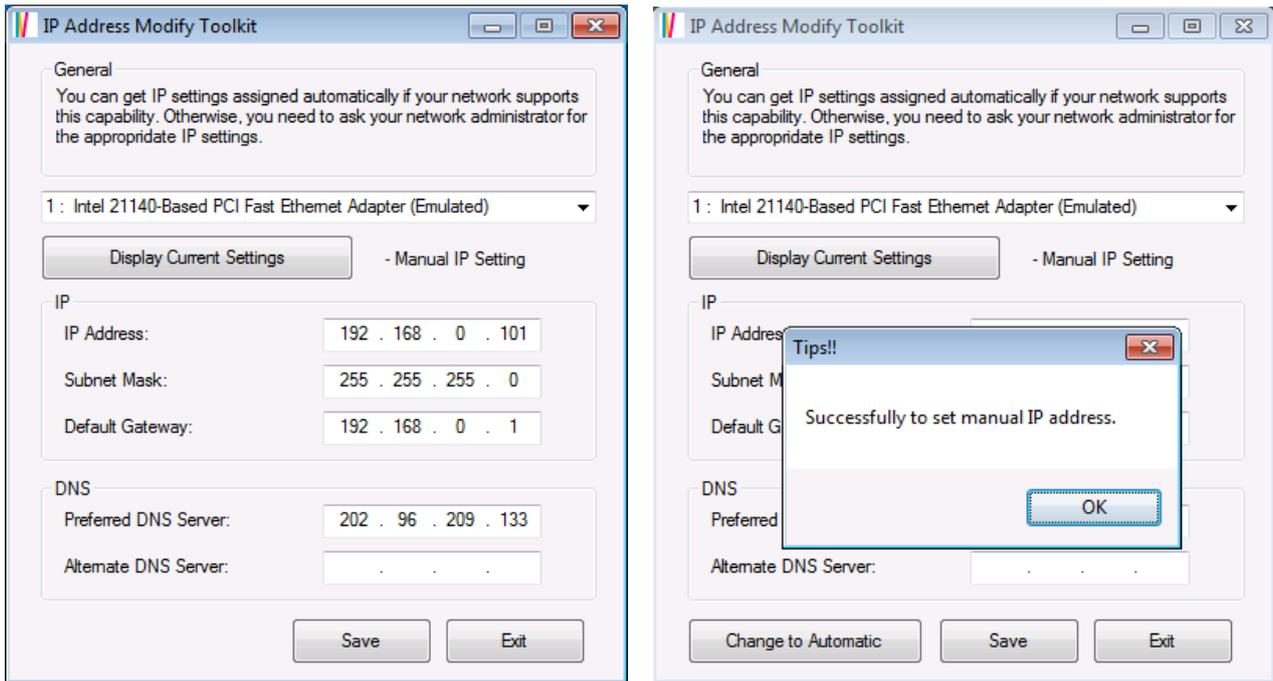
Change to a static IP address

1. Open **Sodexo Box** on your desktop, click the **IP Address Edit** under **Evection Tools** tab.
**You can also find the Sodexo Box under path "D:\Data\Sodexo_Box"*



2. Select your network adapter, wired or wireless one, click **Display Current Settings**, then click the **Change to Manual**.

3. Enter the specific IP address and DNS server information you have.



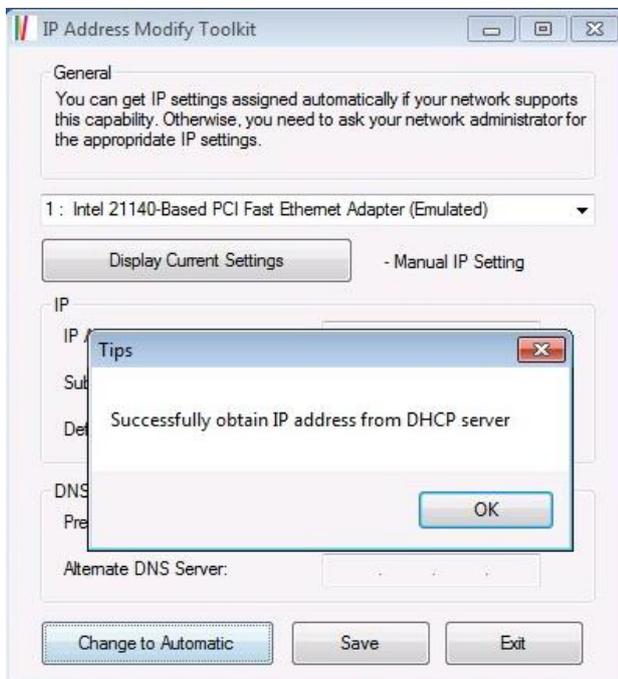
-Enter IP address -

- Done -

4. Click **Save** button, you will get the successful message after it done.

Change it back to DHCP

When you want to change it back to DHCP, just click the button named ***Change to Automatic***



See you next week.