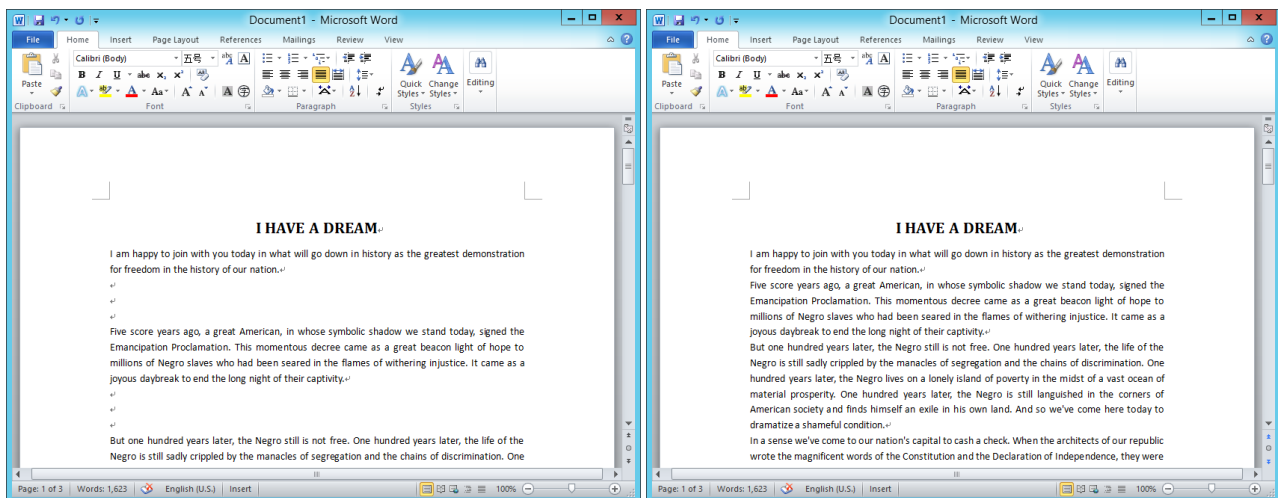


How to Remove Blank Lines in Word

If you copy and paste a large portion of text in your Microsoft Office Word business document, all blank lines are also pasted into your document. These blank lines are unnecessary and can ruin your formatting. How to remove those blank lines quickly? We would like to do a brief introduction on that at this time.

Demo:



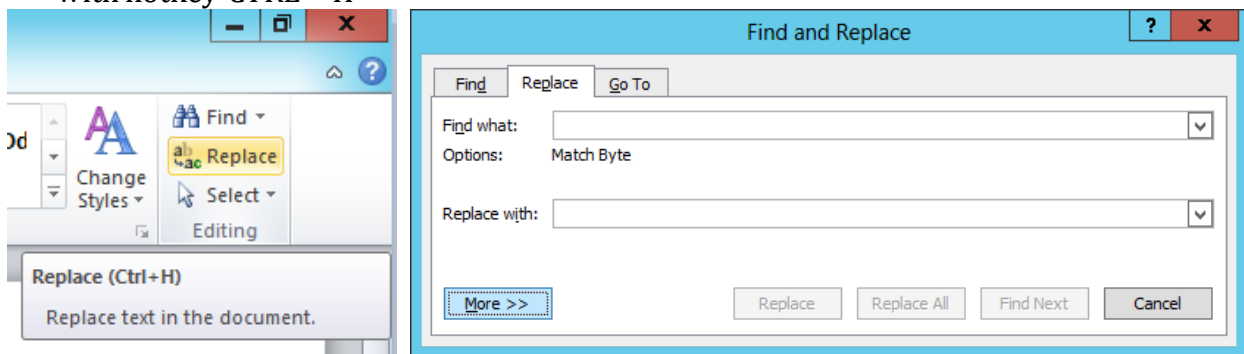
Building 11, Block28, Daba Road, Putuo district, Shanghai, 200062
索迪斯中国：上海市普陀区丹巴路 28 弄旭辉世纪广场 11 号楼， 200062

Tel./电话：(021) 23256008 – Fax/传真：(021) 23256009

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Steps

1. Open your word document, and click **Replace** Button on the menu area, you can also start with hotkey CTRL + H



2. Click **More** button after the Find and Replace window displayed.
3. Locate your cursor into **Find what** area, click **Special** button, and select **Paragraph Mark**, **^p** is displayed in the text area. We will replace 2 continued Paragraph Mark to 1. So we put **^p^p** in the Find what text area, and **^p** in the **Replace with** text area.

