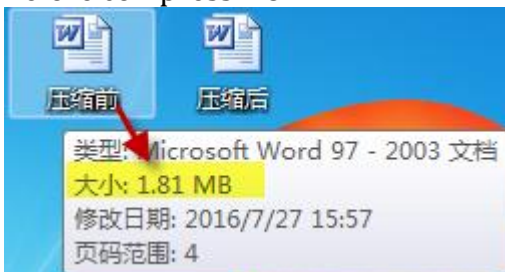


How to compress pictures in WORD

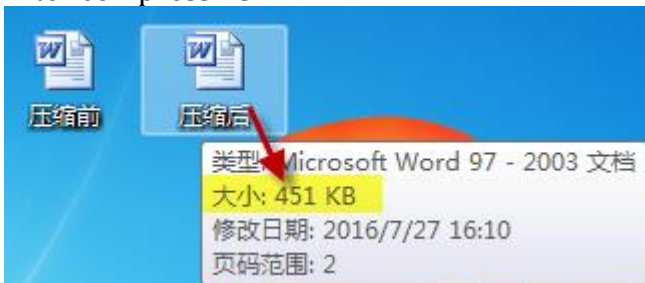
When we usually use the Word , insert a picture, the pictures sometimes lead to particularly large files, the computer will reflect very slowly, this time IT tips will teach you how to compress pictures in Word.

Demo:

Before compress 1.81M

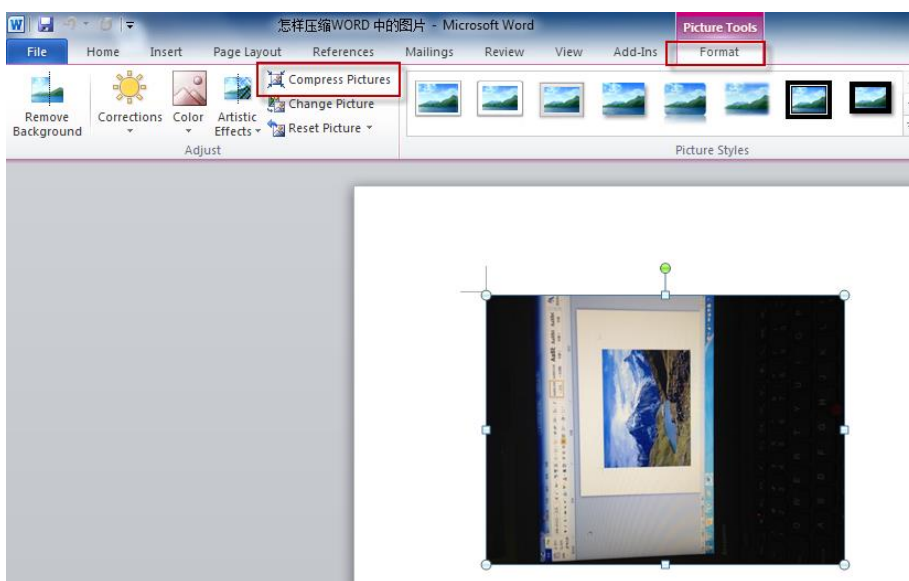


After compress 451 KB

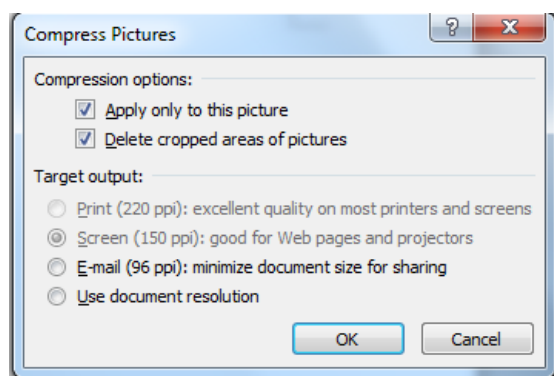


Steps

First of all, open the Word document, then click the picture in your document, and then select Compress pictures in the menu bar.



Choose compress options & target output which you want , and then click OK.



See you next week.