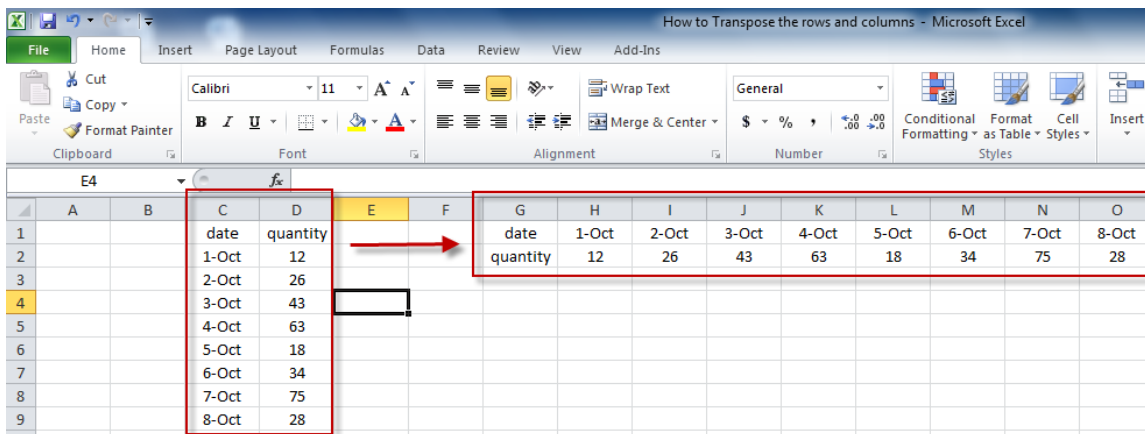


How to Transpose the rows and columns in Excel

This time, we will show you how to transform the rows and columns in Excel.

Demo:

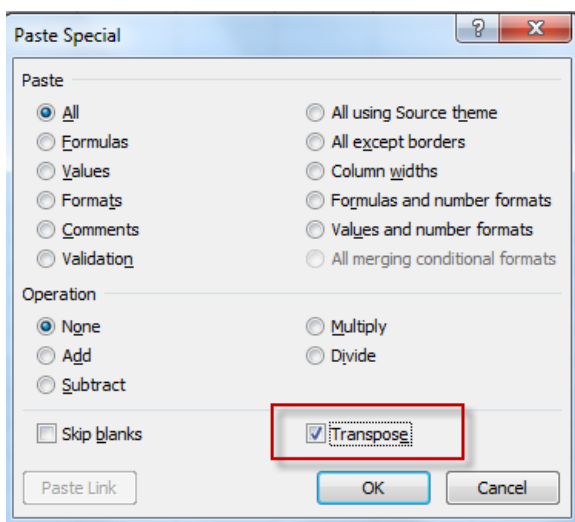
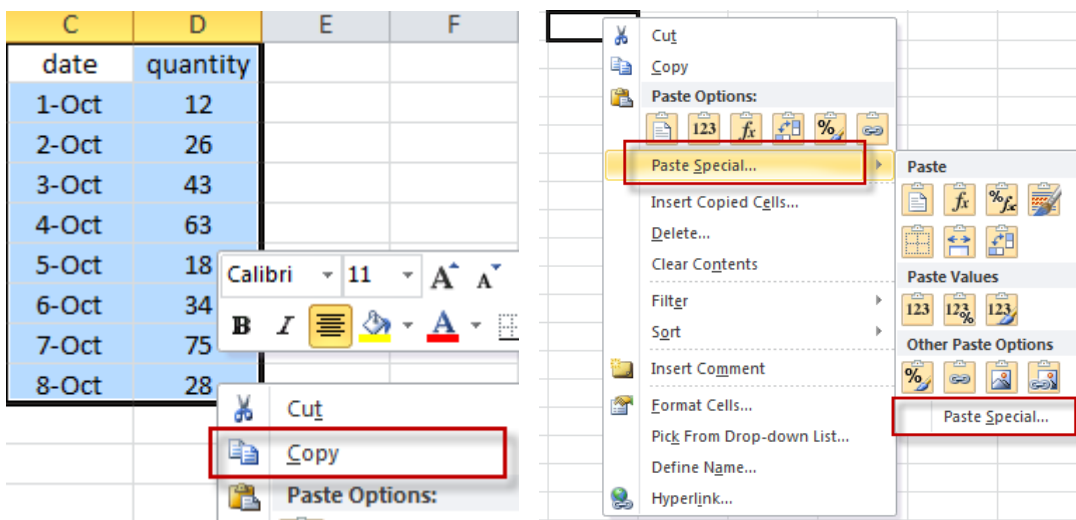


The screenshot shows the Microsoft Excel interface with a data table. The original data is in columns C and D, and the transposed data is in columns G and H. A red arrow points from the original data to the transposed data.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1			date	quantity			date	1-Oct	2-Oct	3-Oct	4-Oct	5-Oct	6-Oct	7-Oct	8-Oct
2			1-Oct	12			quantity	12	26	43	63	18	34	75	28
3			2-Oct	26											
4			3-Oct	43											
5			4-Oct	63											
6			5-Oct	18											
7			6-Oct	34											
8			7-Oct	75											
9			8-Oct	28											

Steps :

1. Select the data need to change, copy
2. Select another cell right click → paste Special → transpose
3. After you click OK, the final data conversion is complete.



See you next week.