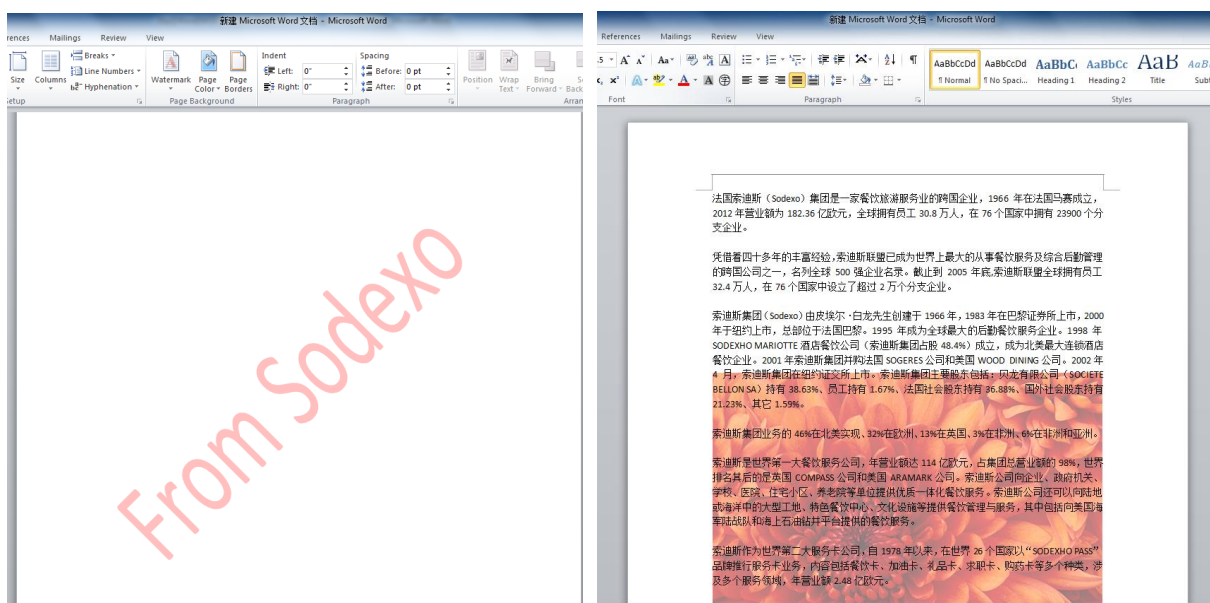# How to add a watermark in WORD
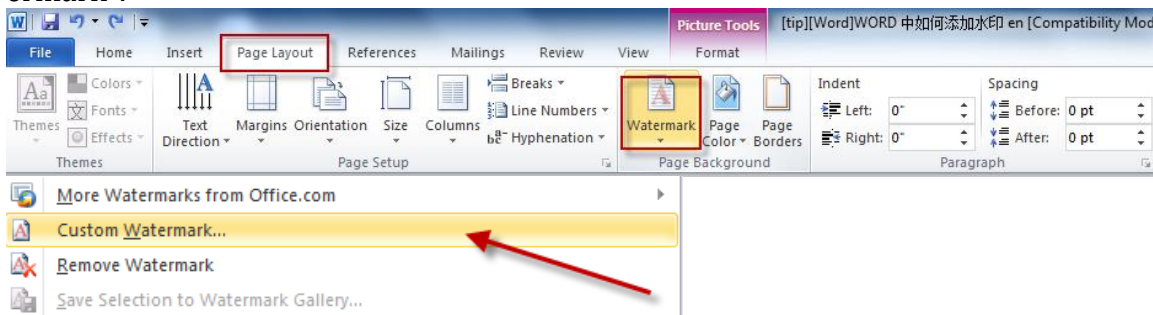
In Word 2010, we can add watermark to a document, a text watermark and image watermark. This time we will teach you how to add a watermark in WORD.
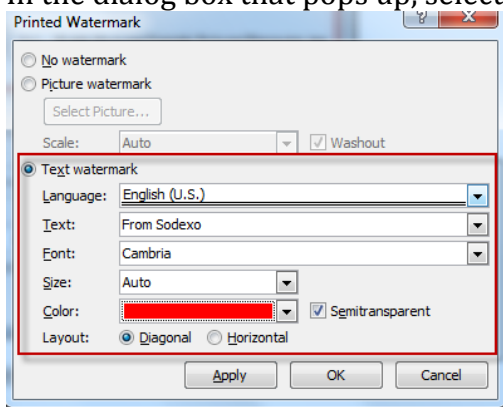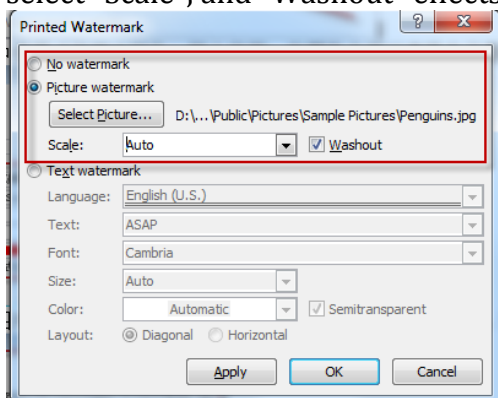
Demo：

Steps :

First of all, open the Word document, select the "page layout" → "watermark" → "custom wat ermark".

In the dialog box that pops up, select "text watermark" , you can choose the style you like.

We can also select a picture watermark, in the dialog box, select "picture watermark", you can select "Scale", and "Washout" effects.

See you next week.