

How to apply Lync

1. Log on Intranet <https://www.sodexo-cn.com/Page/Home.aspx>
2. Click "IT Service", "Service Request", "Lync" icon, you can see a apply form. Please read the remark before you fill out the form.

ZHANG Xuepeng (ext)

Announcement	Sodexo Shanghai New Office Notification	11/30/2016
	New Meeting Room System launched at all Sodexo offices	11/30/2016
	2017 New Year and Spring Festival Holidays Notice	12/02/2016

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In Collaboration with RobecoSAM

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- IT Service 信息技术服务**
- Office 365 网页邮箱
- Web Email 原网页邮箱
- Incontournables 营运必做
- SALUS系统
- Buy Smart
- Work Smart
- Price Negotiation 议价工具包

SELF-SERVICE (OFFICE ONLY)	SERVICE REQUEST	ASSET & PURCHASE
FORM		KNOWLEDGE BASE
SERVICE CATALOG	SERVICE REPORT	COMPLAINTS OR SUGGESTIONS



Lynch Apply 流程图 抄送

Requestor 申请人: ZHANG Xuepeng (ext) NO.# Lync:20161229134638

PC Code 成本中心	<input type="text"/>	Manager 上级主管	<input type="text"/>
Reason 申请原因	<input style="height: 40px;" type="text"/>		

Lync →

Lync (Now Called Skype for business) lets you connect with co-workers or business partners in Sodexo or around the world.

- Start conversations with IM, voice, or video calls.
- See when your contacts are available online, in a meeting, or presenting.
- Present your screen during meetings or give control to others.
- Use Skype for Business in other Office programs to chat, call, or join a meeting with a click.

The Cost for this service is **12 Eur** per month.

How to Install?
You can install Lync by Self-Service Portal.

<https://www.sodexo-cn.com/Service/IT/SitePages/Portal/Self.aspx>

Submit | 提交 Close | 关闭

See you next week.